

Instructions: Submit this form to the Dean of Students, Jill White, at jwhit15@lsu.edu. Use additional sheets if necessary.

- 1) notify a parent or legal guardian of a report of bullying/harassment;
- 2) take prompt and appropriate disciplinary action against the student(s) who engaged in bullying/harassment; and/or
- 3) report criminal conduct to the appropriate law enforcement official.

Description of Incident(s) (Include the names of those involved and as much detail as possible: what, where, when, how, etc.)

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Signature of Person Filing Report	Date
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Name	Position	Date
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