

ULS BULLYING/HARASSMENT REPORT FORM

Bullying is defined as intentional and repeated hurtful words or acts including physical bullying, verbal bullying, cyberbullying, and relational aggression. **If this is an emergency, please dial 911.**


Instructions: Submit this form to Mr. Shoptaugh (grades k-5) at jshoptau@lsu.edu or Dr. Lathon (grades 6-12) at ebrown4@lsu.edu. **Use additional sheets if necessary.**

If the investigation finds that bullying or harassment has occurred, the following steps will be taken:

- 1) notify a parent or legal guardian of a report of bullying;
- 2) take prompt and appropriate disciplinary action against a student that was determined to have engaged in bullying; and/or
- 3) report criminal conduct to the appropriate law enforcement official.

Person Reporting the Incident:	Date of Report:
Person Reporting the Incident: <input type="radio"/> Student <input type="radio"/> Parent/Guardian <input type="radio"/> School Employee <input type="radio"/> Chaperone	

Description of Incident(s) (Include the names of those involved and as much detail as possible: what, where, when, how, etc.)



List the name(s) of any witnesses to the incident.

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I agree that all of the information on this form is accurate and true to the best of my knowledge.

Signature of Person Filing Report	Date
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Received by :

Name	Position	Date
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