



Letter of Recommendation Questionnaire

Name: _____ Date Submitted: _____

In order to write a quality letter, please submit a **minimum of 15 school days** in advance of the due date. Please complete all questions and be as detailed as possible. The more information you provide, the more information we will be able to share.

State what you are planning to study in college and why?

Do you have any experience in this field? If so, please describe

What are your favorite subjects and why?

How would a teacher describe you as a student in their classroom? (Give examples)

Which six adjectives best describe you (circle):

Hard working	Sensitive	Determined	Shy	Organized
Philosophical	Competitive	Perfectionist	Artistic	Independent
Strong willed	Creative	Assertive	Modest	Leader
Generous	Goal Oriented	Compassionate	Helpful	Easy going
Friendly	Tolerant	Optimistic	Loyal	Helpful
Listens well	Good speaker	Fun loving	Outgoing	Other: _____

How would some who knows you well describe you?

What are your strengths and what are your limitations? Give an example of how you have shown your greatest strength and how you have overcome your limitation(s).

Outside of academics, what do you enjoy or find the most challenging?

Of what are you most proud?

Where do you fit among your brothers/sisters (i.e. oldest, middle, youngest, only child)? If either of your parents graduated from college, which college did they attend, or are you the first generation to attend college? Where did/do any of your siblings attend college?

What extracurricular activities are you involved in? (club, sport, community service etc.)

Which extracurricular activity was the most significant to you and why was this experience so important to you?

If you work, where do you currently work and how long have you been employed? What are your duties? What do you do with your income?

Is financial aid a factor in your college decision? If so, please explain.

If 45,000 students, who have similar attributes as yours, apply to the same college as you, why should an admissions counselor select you?

Describe any unusual circumstances or challenges you have faced and discuss the ways you have responded to them. If this does not apply to you, describe a moment in your life that has made a significant difference toward your perspective on life.
