Lab School Student MyLSU Accounts (Email and Moodle)

Follow the steps below to change your Password and/or setup Reset Password Questions for your MyLSU account, which is used for email and Moodle.

To Change your current password, follow the steps below.
*If you were given a temporary password, you should change your password to something you will remember. You can also change it in the event you believe your account is compromised or just want to change it. You will also be prompted to change it periodically.

1) Log into the myLSU portal. [http://my.lsu.edu/](http://my.lsu.edu/)
2) On the lower left hand menu, open the Personal Preferences menu and select “Password Management”
3) Your username (beginning of your email) should be populated. Click the “Change Password” button.
4) Fill out the required information and click the “Change Password”

*You will need to wait about 30 minutes for the new password to take effect. You can normally use your old password until the new password has been updated. For the most up to date instructions, please use the following link. [https://grok.lsu.edu/Article.aspx?articleid=4900](https://grok.lsu.edu/Article.aspx?articleid=4900)

To Add Reset Questions:
*Setting up Reset Questions will allow you to reset your password in the event you forget it.

1) Log into the myLSU portal. [http://my.lsu.edu/](http://my.lsu.edu/)
2) On the lower left hand menu, open the Personal Preferences menu and select “Password Reset Question”
3) Follow the instructions below.
   a. Enter current password
   b. Select a Password Reset Question
   c. Set your answers
   d. Set a second Password Reset Question
   e. Click Submit.

For the most up to date instructions, please use the following link. [https://grok.lsu.edu/Article.aspx?articleid=14285](https://grok.lsu.edu/Article.aspx?articleid=14285)

* It is the responsibility of the student to keep track of their username and password. Middle School and High School Students who get locked out of their account may stop by the Technology Room in the High School wing, Room 214 to fill out a request to have it reset.