ULS RETURN TO SCHOOL GUIDE 2020-2021
Dear Cub Community,

The ULS administrative team, faculty and staff have been preparing to officially reopen school to students on August 5. What follows is the result of much thought, discussion and planning in collaboration with LSU administration, lead personnel from the university’s Emergency Operations Center and our school’s Academic Council and Technology Committee as well as guidance from Centers for Disease Control and Prevention (CDC) and the Louisiana Department of Education. We believe these plans will help us keep our community as safe and healthy as possible while returning our school to operations.

Our routines and daily interactions will look different this year and will adjust as needed to ensure adherence to health related policies and protocols. As we move forward, please know that safety is our priority with an equal focus on continuing to provide our students with a comprehensive ULS education and experience. We look forward to partnering with all of you as we navigate the challenges that COVID-19 presents to us. As a Cub community, we are stronger together!

Thank you.

Amy Westbrook, Ph.D.
Interim Superintendent
INSTRUCTION AND LEARNING IN PHASES
Please note that there may be school closures (3-5 days) in any of the COVID-19 reopening/closure phases listed below if the school environment is determined to be a source of ongoing COVID-19 spread. The closure(s) will be made by the ULS administration with guidance from the Region 2 medical director for the Louisiana Department of Health.

In accordance with LDOE specifications for all phases, attendance will be taken on all instructional days, whether in person or virtual. Absences will be “excused” for students in quarantine or otherwise sick (per ULS guidelines). Students in quarantine will use virtual instruction.

Academic integrity on tests and assignments will be maintained. LDOE does plan to administer state assessments for the 2020-2021 academic year.

In all phases, daily class schedules will be followed Monday – Friday. Some courses (ex. Dual Enrollment) will require students to test in small groups at ULS on Fridays. Advance notice of Friday testing will be provided through instructors.

The ULS master calendar will be followed to the extent possible in each phase. Events that must shift to virtual, such as upcoming parent nights, will be noted as such on the Master Calendar.

Plans in this document are subject to alteration based on the evolving nature of COVID-19. ULS will continue to follow local, state, federal, and CDC guidelines to protect the health and well-being of our community.
**Phase 3**

K-12 students will attend ULS on a daily basis when Phase 3 is announced. All COVID-19 Wellness and Logistics precautions will continue.

*Under Phase 3, K-12 first day of instruction would be August 5.*

**Phase 2**

For Phase 2, ULS student enrollment has been divided by family, into Group A and Group B, so that approximately 50% of the students will attend class at ULS on designated days Monday - Thursday. All class instruction will be virtual on Fridays. COVID-19 Wellness and Logistics precautions will be in effect.

| Monday  | Tuesday | Wednesday | Thursday | *Friday*
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<td>Group A</td>
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*Under Phase 2, K-12 Group A first day of instruction will be August 5. K-12 Group B first day of instruction will be August 6.*

**Phase 1**

If the Governor or LSU institutes Phase 1 restrictions, ULS will use only virtual teaching/learning platforms.

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**Virtual Classrooms**

Virtual classroom plans (add link here) by grade level or course/department are available for review.

**Cub Care**

Cub Care will operate based on the Group A and Group B attendance days.
FINANCES
Meal Plans and Cub Care

Financial consideration will be given for meal plans and Cub Care. In light of the continued uncertainty surrounding COVID-19, the mechanism and timeline, of billing for those families who are enrolled in the ULS Cafeteria Meal Plan and/or Cub Care has been adjusted. Currently, students enrolled in the ULS Cafeteria Meal Plan are billed at the beginning of the month, along with tuition. Students enrolled in Cub Care receive a monthly incidental invoice, due 30 days, for the current month of service. Moving forward, both the meal plan and Cub Care will be invoiced as a monthly incidental, due 30 days, for the prior month of service. This change will help to mitigate any potential credits or refunds owed for days not serviced, whether due to potential COVID-19 closures and/or your child’s scheduled class days based on the ULS Return to School Plan. For those families who’ve already had the meal plan drafted on the July 1 tuition and fee billing, an applicable credit will be reflected on the August 1 draft payment.

Tuition and fees

Tuition and fees enable ULS to be ready to operate on the first day of the school and help us cover expenses associated with instruction and general operations. Even though at points during the school year, we may shift to hybrid or remote classes, ULS must still maintain all facilities and must still pay faculty and staff.
WELLNESS AND LOGISTICS: PARTNERING FOR A SAFE CAMPUS
Temperature Checks
Temperature checks will be conducted upon arrival at school and/or during visits to the school nurse. Students with 100.4+ temperature may not remain on campus. Parents will be provided with a designated location from which to pick-up students with fever.

In Case of Illness
In true Cub spirit, it is important that we care for one another and protect one another from illness to the fullest extent possible. Please follow these guidelines in case of illness in your household:

Students who are sick should stay at home (regardless of illness).

Students who are COVID-19 positive must stay at home until deemed non-infectious by a doctor. Additionally, individuals who were in close contact - less than 6 feet for over 15 minutes - with a COVID-19 patient should stay at home and monitor symptoms for 14 days.

Parents are to report if their child has been on fever reducing medication in the prior 24 hours or has had a cough or shortness of breath or any COVID-19 related symptoms as designated by the CDC including body aches, headache, loss of taste or smell, nausea, sore throat, congestion and/or a runny nose.

Face Coverings
Face coverings should be worn by adults and students in 3rd-12th grade to the maximum extent possible at arrival, in classrooms, during transitions within the school building and at dismissal. It is the responsibility of each individual to provide their own face covering. No specific type is required. Masks, shields and/or gators are all acceptable; however, ULS uniform guidelines will be enforced.

Social Distancing
Social distancing will be implemented to the fullest extent possible.

Classrooms will be arranged for 6ft. spacing.

Students will move about the building using designated flow paths during transitions between classes and activities.

Students will participate in recess and P.E. with social distancing and “hands-free” games or activities. If equipment is used, it will be sanitized after use. Students will sanitize their hands before returning to the classrooms.

Gatherings, such as assemblies and special events, will adhere to current Phase-level guidelines. Field trips will resume once COVID-19 restrictions are lifted.
Visitors
Throughout COVID-19 restrictions, visitors will be allowed in the school building only in extenuating circumstances.

Enhanced Cleanliness
ULS will operate using the increased cleaning protocols recommended by the CDC to ensure that all campus buildings are cleaned and disinfected consistent with that guidance. Antibacterial wipes/disinfectant spray will be used on high-touch and learning surfaces as groups change.

All individuals will use hand sanitizer at arrival, at every class change or every 2 hours, before and after eating or using play equipment and at exit/dismissal.

Lunch
To the extent possible, lunch will be served in the cafeteria. Students will be seated appropriately and hygiene protocols will be followed. 6th-12th grade students may eat in the courtyard using social distancing requirements.

Water Fountains
In adherence with safety guidelines, water fountains will be turned off. Students should bring a water bottle with a closed top. Bottled water may also be purchased in the cafeteria with a student ID card and billed through FACTS.

Athletics and Band
Information regarding individual sport practices and competitions will be communicated by coaches under the supervision of the Athletic Director and in accordance with guidelines from the CDC and LHSAA, LDOE and LSU. Information regarding band practices and performances will be communicated by the Band Director. Updates regarding MS sports will be forthcoming as information is received/determined.

Emotional Well-being
The ULS CARE Team is a counselor-led group of instructors and associates who monitor and are trained to understand and respond to the emotional needs of students. As part of the school’s planned reopening, all are receiving training specifically to help students cope with any COVID-19 related issues: reentry stress, anxiety, trauma, and loss. Additionally, ULS counselors are always available to conduct individual and small group support based on student, instructor and parent referrals.