## TECHNOLOGY DEPARTMENT PLAN

### PHASE 1  100% ONLINE

- Google Classroom will be used to post instructional material and resources.
- Resources to teach material may include teacher created videos and online resources.
- Instruction will primarily be asynchronous through posted materials including teacher created instructional videos and online sources.
- Synchronous instruction will take place as needed through Google Meet.

### PHASE 2  HYBRID MODEL

**Face to face days**
- Teacher will introduce, provide support, give feedback, and review material for current unit.

**Online Days**
- Students will work towards completing review of material, assignments, and/or projects.

**Fridays**
- Depending on the unit of instruction, video lessons will be posted, students will continue work on hands-on projects, or synchronous virtual classes will be held.

## ASSESSMENT

Formative assessment will take place through Google Classroom assignments, in-class activities, and online quizzes. In project-based courses summative assessments will be digital projects that demonstrate mastery of skills in units.

*Due to differences in course content please see course syllabus for more detailed information.

## INSTRUCTIONAL SUPPORT

- Office hours will be 7:20-7:40 am, 3:00-3:30 pm, and during planning periods.
- Students may contact instructors through email, Google STREAM, and Google Meet.
- Parents may contact teachers by email; please email to set up a phone call or virtual meeting.
- All instructional materials and assignments will be posted on Google Classroom.

## ATTENDANCE

- A/B Schedule:
  - Face to face days attendance will be taken as normal.
  - Online days attendance will be taken through the completion of the daily assignment posted on Google Classroom.
  - Virtual: attendance will be taken through the completion of daily assignments or during online class meetings when applicable.