May 1, 2017

Parents of: Current U-High Students

Registration for the 2016-2017 University Laboratory School academic year is approaching. The process will continue to be administered online through the myLSU portal.

As you are aware, access to student accounts is via the myProxy relationship established previously with designated email addresses. If your address has changed, email us immediately with your student’s full given name and your new email address. Please send to bursar@lsu.edu with the subject “Lab School Proxy”. Once the new email relationship is established, a confirmation response will be sent.

The billing statement for 2017-2018 tuition and fees will be available online on May 19, 2017.

- Any outstanding tuition balance is due prior to registration for the 2017-2018 school year.
- Once all debt is paid, you can register for the 2017-2018 school year.
- Deadline is June 16, 2017. No late registrations will be accepted.
- Any student who is not registered on or before June 16th will forfeit their spot.
- Unregistered students will be replaced by a candidate that has applied for admission.

Please contact University Laboratory School if you have any questions or concerns about these dates.

Bursar Operations will use your meal, parking and payment option selections from the 2017-2018 school year as the default selections for the upcoming school year. For example, if a meal plan, parking and the 9 month deferred payment option were selected for your student’s account in 2016-2017; those selections will be added for the upcoming academic school year. The only exception will be the meal plan for rising seniors. A change form is required if a rising senior wants the meal plan.

For LSU employees, if the payment option was payroll deduction in 2017-2018, payroll deduction will be automatically added to the student account for next year (no change form required).

Please verify that your student’s selections are correct by accessing the online billing statement. Online selection change forms should be submitted ONLY if a selection is incorrect or you would like to make a change for the new school year. The link to the form will be in an email that will be sent and on the Lab School website home page under “News and Events” (http://www.uhigh.lsu.edu/).

If the default selections are accurate, please DO NOT submit a change form.

Sincerely,
Bursar Operations
Attachment